

Manager, Curatorial

Temporary Full-Time: To July 2025, extension subject to funding

Hiring Manager: Daryl Betenia, Director, Collections & Curatorial

Closing Date: September 30, 2023

To apply, please submit your resume and cover letter to careers@glenbow.org.

Glenbow is an equal opportunity employer and values different perspectives, backgrounds, identities and lived experiences. We are committed to building a diverse team and encourage people from underrepresented groups to apply. Should you have special accommodation needs, please let us know.

All employees are required to be vaccinated against COVID-19.

About Glenbow

Situated in Calgary, Alberta, Glenbow is an arts and culture museum undergoing a complete transformation and reimagining of what a museum can be.

Glenbow's team is passionate and dedicated to making art accessible for everyone. Every member of our team, regardless of job title or description, is focused on serving our community and reimagining the museum experience.

We are dedicated community builders, working to shape the future of arts and culture in Calgary and beyond. Working at Glenbow also means you are part of an organization that recognizes its role in reconciliation and is working toward building an equitable community.

The Role

Reporting to the Director, Collections and Curatorial, the primary focus of this position will be on *Glenbow Reimagined*, specifically the development of new exhibition programs for the 2026 re-opening and moving forward.

The Manager, Curatorial, will work collaboratively with the Director, Collections and Curatorial to oversee the care, management, and access to the collections area. Strategic planning, prioritization, and goal setting will support the growth of the history collections and introduce new knowledge using creative and original ideas.

This position will lead and oversee a team of Curators and Curatorial Assistants, providing supervision, guidance, and direction. They will be expected to work with diverse communities and carry out all functions with a broad awareness of the issues and concerns of the cultural communities represented in the collection and Glenbow's evolving relationships with them.

Role Responsibilities

Exhibit Development

- Conceptualize, champion, develop, implement, and evaluate exhibits and exhibit proposals.
- Participate in team projects providing curatorial and collections expertise.
- Develop plans and contribute to the development of budgets for exhibits.
- Write text and label copy for exhibits or provide expertise.
- Disseminate knowledge through articles, books, tours, and social media.

Collections Management

- In collaboration, contribute to the strategic direction and long-term plans for the history collections, including growth, care, documentation, use, and access.
- Improve the quality of the collections.
- Develop, research, and document the history collections and other collections, as needed.
- Ensure compliance with legislative requirements, and recommend and implement policies in relation to the collections.
- Initiate and implement projects that involve communities in creating new knowledge and understanding of the history collections.
- Recognize quality collections objects and teach broader issues from object-based learning.
- Provide recommendations regarding priorities for conservation, in line with Glenbow priorities.
- Provide content information for Argus.

Public Profile

- Act as a public spokesperson for the history collections, and other collections as applicable. Engage in media interviews as required.
- Deliver scholarly and popular public presentations regarding collections.
- Actively participate in stewardship, including engagement at public events.
- Liaise with communities and build relationships between them and Glenbow.
- Respond to public inquiries and oversee Curators and Curatorial Assistants responding to public inquiries.

Leadership & Administration

- Oversee and lead a team including Curators and Curatorial Assistants.
- Assist with hiring, training, supervising, and evaluating staff.
- Work with staff to develop and implement work plans.
- Develop and prepare grant proposals, in conjunction with the Advancement team.
- Make budget recommendations to the Director, Collections and Curatorial.
- Prepare reports and data, as required, including information for Board committees.

Glenbow

- Remain current in professional knowledge and active in professional organizations.
- Other duties as assigned.

Qualifications for this Role

- Masters Degree in History or Art History.
- Minimum 5 – 10 years experience working with history collections or other collections represented at Glenbow, and with all aspects of the development of exhibits.
- Demonstrated ability to conduct research and publish work.
- Experience leading and managing a team.

Benefits of Working at Glenbow

We recognize there are many reasons to believe in your work – and that everyone deserves to be valued, be part of a caring culture, be compensated fairly and be part of building our community.

Flexible work environment | We know having flexibility in how you work is important in today's workplace. From hybrid working options, flexible hours and more, Glenbow offers ways to achieve the balance you're looking for in your life.

Health & wellness benefits | We believe in physical and mental well-being. Our benefits package supports you and your family in your ongoing health.

RRSP matching | Glenbow matches employee RRSP contributions, up to 5%. Employees structure their retirement savings how they choose and Glenbow tops up those contributions.